

**ATA**  
carnet

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carnet

**Your Global Visa for Samples/Equipments  
to cruise through multiple international  
customs without paying duty**





**PASSPORT FOR  
GOODS**

**PASSPORT TO  
WORLD TRADE**



## What is an ATA Carnet?

ATA Carnet is an international Customs document, issued by an authorised Chamber of Commerce, to facilitate the temporary admission of goods into one or a number of foreign countries without the need for raising bonds, duty, tax and customs formalities. Like a passport, it is presented to foreign customs upon entry and exit.

It simplifies customs procedure for duty/tax/hassle-free temporary importation of a wide range of goods into a foreign country which is a member of the ATA international guarantee chain. When exhibits, advertising materials, commercial samples, professional equipment are covered by the ATA Carnet, its use allows these goods to be admitted duty/tax-free provided they are completely re-exported/re-imported within the period approved by customs authorities for their temporary importation/exportation.

The initials "ATA" are an acronym of the French and English words for "Admission Temporaire/Temporary Admission".

*“ In India,  
ATA Carnets  
are issued  
under the  
guarantee and  
authority of  
FICCI. ”*

### Who May Use an ATA Carnet?

- Travelling business/  
sales executives
- Technicians
- Fair exhibitors
- Professional individuals and teams:
  - film crew
  - artists
  - engineers
  - surgeons
  - educationalists
  - architects
  - entertainers, etc



## Why Use an ATA Carnet?

The ATA Carnet:

- Simplifies customs procedures. It allows exporters and business professionals to use a single document for most customs transactions and to make arrangements in advance, at a pre-determined cost, in Indian Rupees. It also eases re-entry into India.
- Reduces business costs. It eliminates the need to pay the duties and taxes or to post the security normally required at the time of importation in all countries visited.
- Saves time and paperwork. It allows for an unlimited number of trips, within the ATA Carnet's one-year window of validity, to any of the countries that are part of the Carnet system without having to re-apply for new documents.

## Goods Covered

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- Commercial samples: e.g. jewellery, apparel, watches, leather goods, etc.
- Goods for display or use at international exhibitions, trade shows or similar events, such as, various types of products/equipment, antiques, paintings and other works of art, display booths/stands, etc.
- Professional equipment which includes: press, sound and television broadcasting equipment, cinematographic equipment, musical instruments, costumes, theatrical effects and sets, equipment for seminars, meetings, demonstration, testing, maintaining or repairing machinery, equipment for use by surgeons, archaeologists, zoologists, entertainers, lecturers, sportsmen etc.

## Items Excluded from ATA Carnet

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- Consumable/disposable items.
- Items intended to be given away.

Such as paint, cleaning materials, food, oils, leaflets and brochures, which are considered as "consumable items" and intended to be given away, disposed of, or utilized abroad, are excluded from the ATA Carnet System as they would not ordinarily be re-exported.

- Items already sold or offered for sale.
- Unmounted gems or gemstones; theatrical make-up, etc.
- Alcoholic beverages, tobacco and fuels, etc.
- Goods intended for processing or repair.



## What countries accept ATA Carnets?

Currently, more than 75 participating countries around the globe, with more joining regularly, accept ATA Carnets. For the current listing, please visit FICCI ATA Carnet website [www.atacarnet.in/ATA Countries](http://www.atacarnet.in/ATA_Countries)

## Procedure to obtain an ATA Carnet

*All applications must be submitted electronically via [www.atacarnet.in/Apply Online](http://www.atacarnet.in/Apply Online)*

### List of Documents required:

- Application & Undertaking Form – Will be generated online. This contains a declaration in which applicants accept liability for non-repatriation of any goods and unconditional liability to reimburse all costs, etc. should the terms of the ATA Carnet be breached.
- Complete Invoice details (Detailed description of goods, their corresponding values, name of the countries to be visited, means of transport, packaging details etc.)
- Security deposit for an amount equal to the highest rate of duty and taxes applicable to the goods in the country of importation and transit plus a further 10%. The amount of security required will be advised online.

The security must be given in one of the following forms:

- Cash (NEFT/RTGS)
- ➤ Banker's draft
- ➤ Guarantee given by a bank in the specific format approved by FICCI. To download format, please visit <http://www.atacarnet.in/download-forms.html>
- ➤ Insurance Guarantee – Will be available for shipment worth less than or equal to INR 20 lakhs only. Please contact FICCI for more information.
- Processing fees – Will be advised online. The fee is determined by the value of the shipment, the number of countries to be visited. For fee schedule, please visit [http://www.atacarnet.in/ATA Carnet Processing Fee Schedule.pdf](http://www.atacarnet.in/ATA_Carnet_Processing_Fee_Schedule.pdf). Discounted fees are offered to FICCI members.
- The Demand Draft should be in Favor of FICCI, payable at Delhi

*All documents in original need to be submitted to FICCI. For more information visit [www.atacarnet.in/Apply Online](http://www.atacarnet.in/Apply Online)*



## Visit to Taiwan for Exhibitions/Fairs?

Please Contact FICCI to avail FICCI/TAITRA Carnets – A similar service like Carnet for carrying exhibits/samples to Taiwan for Exhibitions/Fairs.



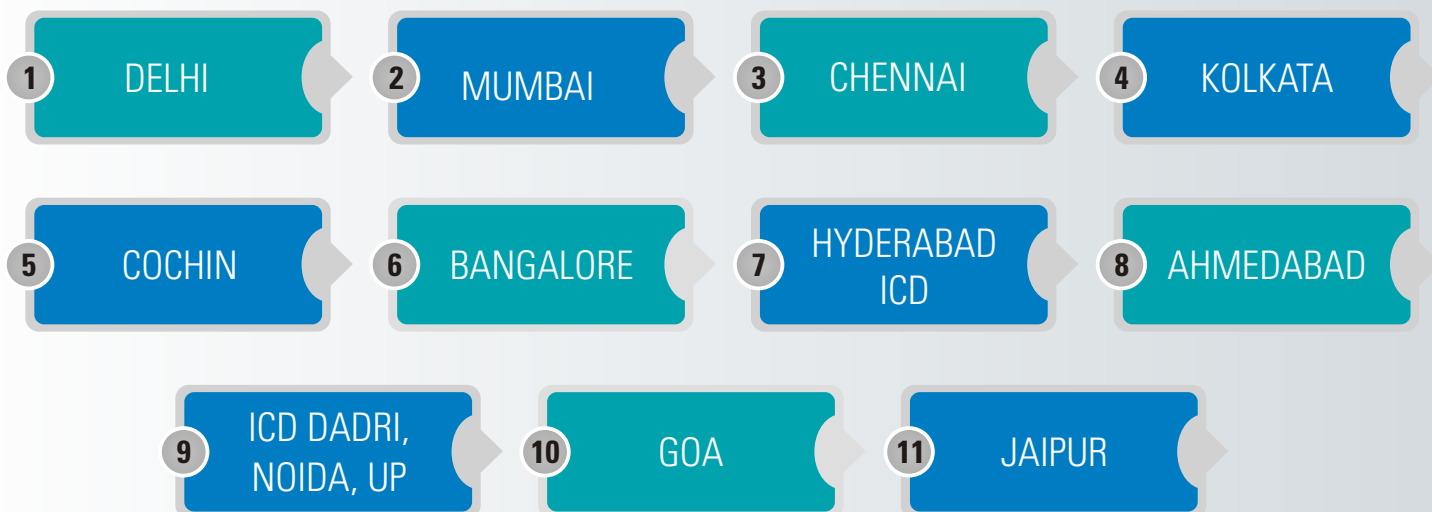
## Validity Period of ATA Carnets

A Carnet is valid for a maximum period of 12 months from the date of issue. The validity period of a Carnet cannot be extended or renewed.

If the validity period is exceeded, duty, taxes and penalty charges will be incurred, despite proof that the goods were eventually re-exported/re-imported. Any such charges incurred will be the liability of ATA Carnet holder.

## Authorized custom ports for ATA Carnet clearance in India:

In India goods under ATA Carnet are allowed to enter through the following customs stations:



# Refund of Security deposit

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- Upon completion of the final trip, the original ATA Carnet, including used and unused counterfoils and vouchers, must be returned to FICCI
- To discharge the liability of an ATA carnet, proof of re-exportation/ re-importation of goods covered under it, has to be submitted. It is important to obtain the correct customs verification of entry and exit from each country visited. Failure to do so may well lead to Customs duty and a penalty or tax being imposed.
- Sale of goods under ATA Carnet is not allowed. It is technically a violation of the Carnet agreement. Knowing that this sometimes happens, however, it is advised that the seller, to protect against any subsequent Customs claims by any country, must obtain an itemized receipt specifying that appropriate duties and taxes were paid, eg. Bill of Entry acquitting Carnet. Failure to produce correct evidence will result in non-refund of the security deposit guarantee.
- Please note nonfulfillment of discharge obligation of a carnet can cause forfeiture of the security deposit, besides other procedures as per law.

**Provided there is no evidence of the carnet entering into dispute, the deposit / bank guarantee will be released as soon as possible.**

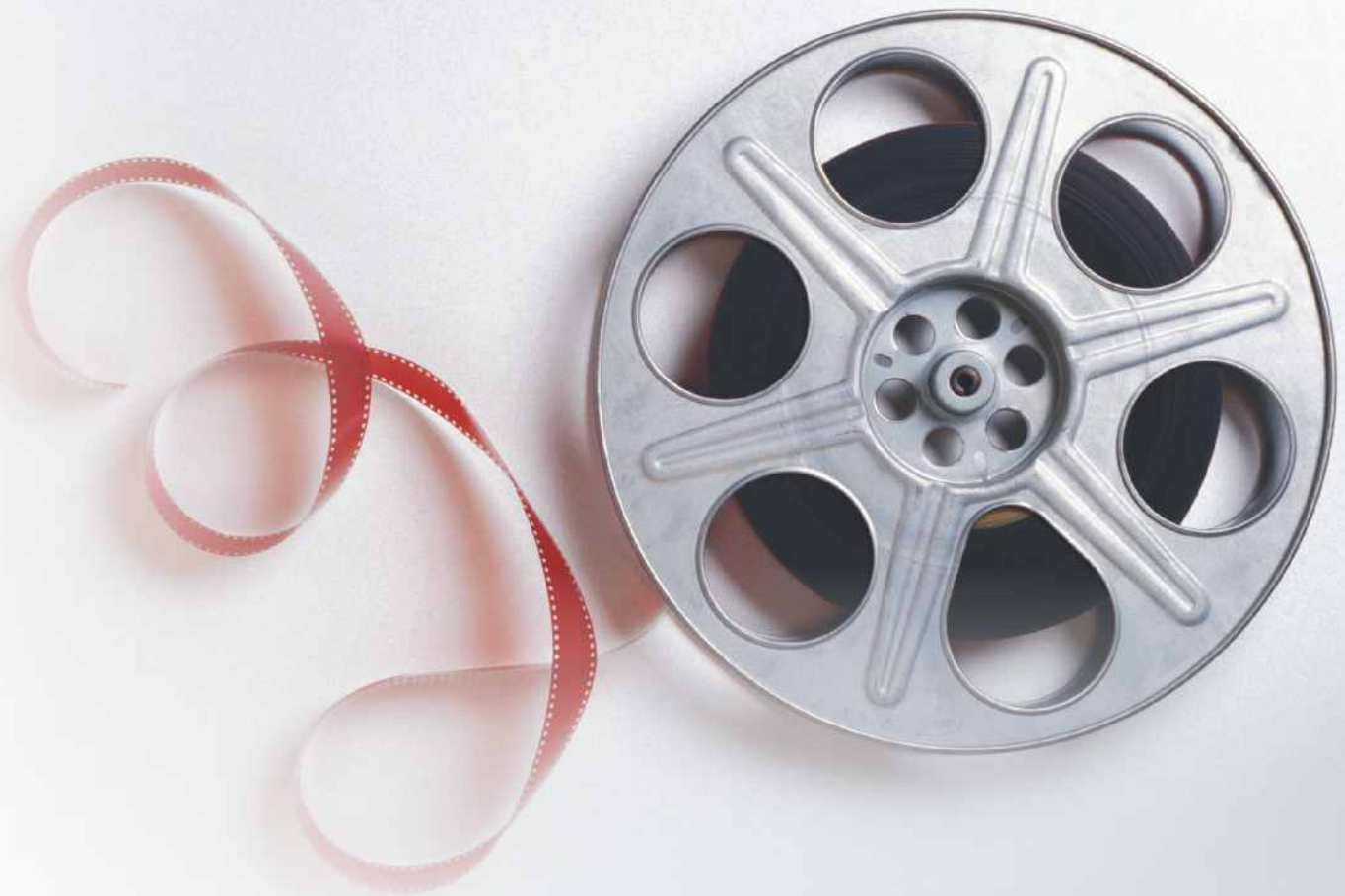
**All the payments have to be made in Indian Rupees.**

## Carnet Insurance Cover

To support SMEs and Government of India's '**Start-up India Stand up-India**' initiative, FICCI in association with The New India Assurance Company Limited (NIA), Besso Limited (London Insurance Brokers) and J B Boda Reinsurance Brokers Pvt. Ltd. (JBBRIB), Mumbai facilitate Insurance Cover\* in lieu of Cash Deposit or Bank Guarantee. This is applicable for shipment value which does not exceed twenty lakh rupees. Please contact FICCI for more information.

*\*Conditions Apply*





## About FICCI

Established in 1927, FICCI is the largest and oldest apex business organisation in India. Its history is closely interwoven with India's struggle for independence, its industrialization, and its emergence as one of the most rapidly growing global economies.

A non-government, not-for-profit organisation, FICCI is the voice of India's business and industry. From influencing policy to encouraging debate, engaging with policy makers and civil society, FICCI articulates the views and concerns of industry. It serves its members from the Indian private and public corporate sectors and multinational companies, drawing its strength from diverse regional chambers of commerce and industry across states, reaching out to over 2,50,000 companies.

FICCI provides a platform for networking and consensus building within and across sectors and is the first port of call for Indian industry, policy makers and the international business community.

# CONTACT

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